



**Knowledge
Hub
Institute**

Connect | Learn | Transform

2026 Training Calendar



NITA No.2486 IHRM No.C00518
www.knowledgehubinstitute.co.ke

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About Knowledge hub Institute

The Knowledge Hub Institute Limited Kenya (KHI) is a Global Institute offering training, consultancy, background checks and board services globally. Knowledge Hub Institute was founded to be a learning centre of excellence in the field of management and capacity building, promoting research, and collaborations not only in Kenya but globally.

The Knowledge Hub institute offers World-Class Industry, Corporate Training, management consultancy and business solutions. KHI has earned its space as a training & consultancy institution in every aspect of Management. Besides addressing the emerging knowledge and skills trends, The institute provides solutions to complex issues that relate to processes, people, systems and products in organizations. Embedding learning and development, consultancy and research solutions as part of your integrated business strategy will position your organization to be able to gain a competitive advantage. The institute offers demand driven solutions with a rich pool of seasoned and dynamic speakers.

Fact Sheet

- Since its inception, KHI has embodied its mission to steer and champion excellence, competitiveness in individuals and organizations throughout the continent.
- We take pride in offering management education that is distinctive; but yet relevant and practical to an emerging Africa and the various management challenges in organizations. Our programs offer high-impact learning and provide solution that can be immediately applied in the workplace. The programs combine latest industry trends, acquisition of new career skills, professional networking, all part of the learning experience.

VISION

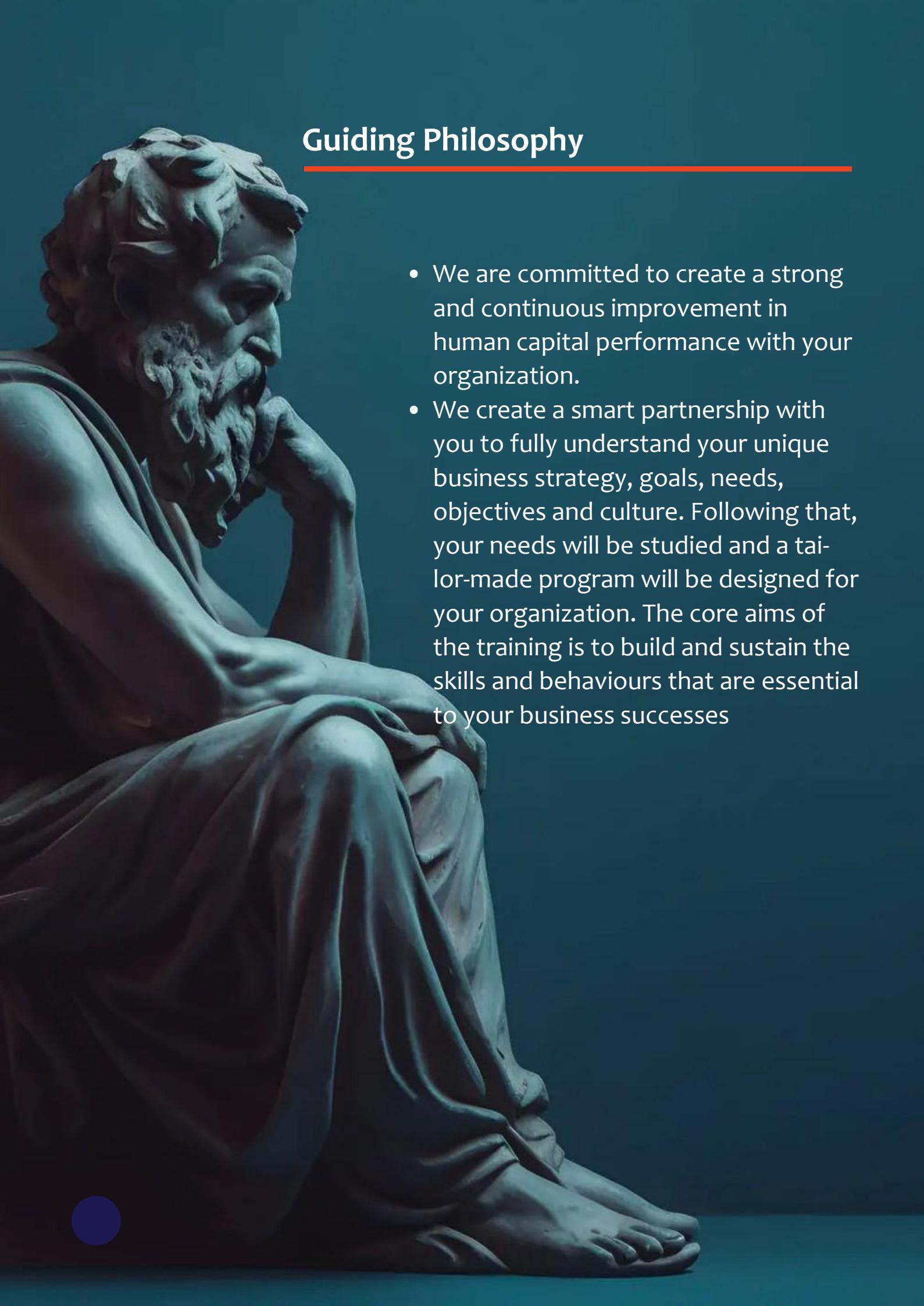
To be a globally recognized leading provider of training and consulting services.

MISSION

To design and deliver high impact development programs and a wide range of consultancy services that produce outstanding human performance in organizations.

MANTRA

Connect Learn Transform



Guiding Philosophy

- We are committed to create a strong and continuous improvement in human capital performance with your organization.
- We create a smart partnership with you to fully understand your unique business strategy, goals, needs, objectives and culture. Following that, your needs will be studied and a tailor-made program will be designed for your organization. The core aims of the training is to build and sustain the skills and behaviours that are essential to your business successes

LOCAL PROGRAMS /COUNTRY RETIREMENT & TRUSTEE TRAINING

TRAINING PROGRAMME	DATE 2026	DAYS	VENUE	FEES(Exc VAT
Pension Scheme Governance, Retirement Benefits investment & AI for Boards	2 nd - 6 th Feb	5 Days	Mombasa	KES 74,500
Pension Scheme Governance, ADRS and Regulations Training	9 th – 13 th Feb	5 Days	Kisumu/Naivasha	KES 74,500
Pension scheme Board Audit, taxation, Performance and investment workshop	2 nd – 6 th March	5 Days	Naivasha	KES 74,500
Chairperson, Liaison Officers & Trustees, Trust Secretaries for Pension schemes program	2 nd -6 th March 24 th -28 th August	5 days	Mombasa Kisumu	KES74,500
Scheme Board Leadership dynamics, Corporate Governance and strategic Risk management	20 th – 24 th April 10 th -14 th August	5 Days	Mombasa Naivasha	KES 74,500
Emerging Markets investment and retirement benefits training	13 th – 17 th July 12th – 16 th October	5 Days	Mombasa	KES 74,500
Fund Investment Strategies, Portfolio Management and Analysis Workshop	18th – 22nd May	5 days	Mombasa Naivasha	KES 74,500
Modern Pension Fund Value Optimization, Investment Management, Analysis, Risk Management & AI Strategy	15 th -19 th June	5 days	Mombasa	KES74,500
Pension Scheme Governance, administration and investment training	5th – 9 th Oct	5 Days	Mombasa	KES 74,500
Pension Sector corporate Governance & Leadership: navigating the complexities of oversight, risk management, technology & stakeholder engagement	10 th -14 th Aug	5 Days	Kisumu	KES 74,500
Pension Scheme Board dynamics & Trustee Development in the 21 st Century	16 th – 20 th Nov	5 Days	Mombasa	KES 74,500
Trustee and retirement benefits Optimization for Sustainability	14 th -18 th Dec	5 days	Naivasha / Machakos	KES74,500

RETIREMENT READINESS AND FINANCIAL PLANNING

TRAINING COURSE	DATE	DAYS	VENUE	FEES
Pre-retirement, Psycho-social & Financial Planning	15th – 17th April	3 Days	Nairobi	KES 30,500.00
Retirement Readiness, Psycho-social & Change Management Summit for Senior Officers/executives	14 th – 17 th July	4 Days	Diani	KES 80,500.00
Pre-retirement, Psycho-social & Financial Planning training	9 th – 11 th Sept	3 Days	Nairobi	KES 30,500.00
Retirement Readiness, Psycho-social & Change Management Summit for Senior Officers/executives	14 th – 17 th July	4 Days	Diani	KES 80,500.00
Pre-retirement, Psycho-social & Financial Planning	22 nd – 24 th July	3 Days	Nairobi	KES 30,500.00

PEOPLE MANAGEMENT /CPD TRAININGS

TRAINING COURSE	DATE	DAYS	VENUE	FEES
Re-Engineering Performance Management in Organizations	2 nd – 6 th March	5 Days	Naivasha	KES 70,500.00
Payroll Taxation Management & Audit Compliance Workshop	9 th – 13 th February 4 th - 8 th May	5 Days	Nairobi/Naivasha	KES 70,500.00
Managing Succession Planning: Building the Talent and Leadership Pipeline	17 th – 20th March	5 Days	Machakos	KES 70,500.00
HR Processes, Culture & Change Management Program	13 – 17 th April	5 Days	Mombasa	KES 75,500
Annual Industrial framework & Workplace Relations Summit	27 th – 30th March	4 Days	Arusha	Usd 1200
Employee Experience & Wellness Summit	21 st April – 24 th April 3 rd - 6 th Nov	4 Days	Naivasha/ Machakos	KES 74,500
Strategic Recruitment and selection for leaders	4 th – 8 th May	5 Days	Naivasha	KES 70,500

Workplace Policies & procedures development for productivity	18 th – 22 nd May	5 Days	Mombasa	KES 75,500
Synergizing Human Intelligence (HI) and Artificial Intelligence (AI) for Strategic Decision Making	15 th – 19 th June	5 Days	Naivasha	KES 70,500
HR Masterclass: Artificial Intelligence (AI) for HR Professionals	15th-19th June	5 days	Naivasha	KES 70,500
Employee Relations, Performance & Discipline management within the Law	26 th -30 th Oct	5 Days	Naivasha/ Machakos	KES 70,500
Kenya Labour laws & framework Seminar	2 nd – 6 th Nov	45Days	Mombasa	KES 70,500
Green Jobs & Green Talents for Sustainable Development & (Environmental, Social & Governance): ESG leadership	16 th – 19 th March 15 th -19 th June 26 th -30 th Oct	5 Days	Naivasha	KES 75,500
Employee Discipline Management and Industrial relations	23 rd -27 th March	5 days	Naivasha	KES 75,500
Transforming HR Data Reporting with Power BI and AI Analytics	13 th -17 th April 18 th – 22 nd May	5 Days	Mombasa	KES 75,500
Risk, Leadership and Governance for HR Professionals	21 st -25 th Sept	5 Days	Mombasa	KES 75,500
Human Resource and system Re-engineering Certification	15 th -19 th June 2 nd - 6 th Nov	5 days	Machakos/ Naivasha/Nairobi	KES 75,500
Data Management, Manipulation & Analysis using Excel for Decision Making	15 th – 19 th June 26 th -30 th Oct	5 Days	Naivasha/ Machakos	KES 70,500

MANAGEMENT TRAININGS

TRAINING COURSE	DATE	DAYS	VENUE	FEES EXC VAT
Leadership skills for the 21st Century manager	16th – 19th March	4 Days	Nakuru/kisumu	KES 75,500
Fleet & Transport Operations Management programme	16 th -20 th March	5 Days	Mombasa	KES 80,500.00
Africa board technology summit: cybersecurity & AI awareness for the board.	24 – 27th March 26 th -30 th Oct	4 days	Mombasa Naivasha/Naikuru	KES 90,000 KES 75,500

New public sector Accounting standards board Pronouncements, IPSAS compliance and PFM	25th – 29th May	5 Days	Mombasa	KES 75,500
Resource Mobilization & Revenue Diversification Training	21 st -25th Sept	5 days	Diani	KES 90,500
The 360° Leader: Emotional Intelligence in Leadership Programme	21 st – 25 th Sept	5 Days	Machakos	KES 70,500
Quality Asset management, Treasury Control, AI & Strategic risk management	16 th -20 th Nov 2026	5 days	Diani	KES 90,000
Data Management, Manipulation & Analysis using Excel for Decision Making	26 th - 30 th Oct	5 Days	Naivasha	KES 70,500
Data & AI-Powered Financial Reporting Template Automation: Insights Revolutionizing Public Sector Accounting Standards Board Reporting with Cutting-Edge Data Analytics in Excel	15 th – 19 th June 28 th Sept-02 th Oct	5 Days	Nakuru Mombasa	KES 75,500 KES 80,000
PA Master Class: The Effective Office Management & Administrator Program	17 th – 21 st August	5 Days	Mombasa	KES 80,500.00
Fleet & Transport Operations Management programme	16 th -20 th March 17 th – 21 nd August	5 Days	Mombasa	KES 80,500.00
Successful Meetings and Minutes Writing skills	29 th Sept – 2 nd Oct	4 Days	Naivasha	KES 70,500.00
Maintenance Planning & Scheduling in the Digital Transformation Age	15 th -19 th June 28 th Sept-2 nd Oct	5 days	Machakos/Nairobi	KES 75,000
Modern Electronic Cash management, Fraud Prevention, Anti-money laundering, AI solutions & financial crime investigation	7 th -11 th Sept	5 days	Diani/Mombasa	KES 100,000
Quality Asset management, Treasury Control, AI & Strategic risk management	15 th -19 th June 28 th Sept-2 nd Oct	5 days	Diani	KES 90,000
Cyber Security, Information Governance, Legal Risk Management and Compliance with ISO Records Management	26 th -30 th Oct	5 days	Mombasa/ Nakuru	KES 75,000
Enterprise risk management for Non-Audit managers: tools & techniques for Effective development & Implementation of ERM Framework	3 rd – 6 th Nov	4 Days	Mombasa	KES 74,500.00
Leadership, Good Governance and Financial Management in the Public Sector	7 th -11 th Sept 2026 2 nd - 6 th Nov	5 days	Mombasa	KES 90,500

LEADERSHIP & CORPORATE GOVERNANCE

TRAINING COURSE	DATE	DAYS	VENUE	FEES
Board Readiness development Programme	23rd –27th March	5 Days	Nakuru	KES 85,500
Certified Pension Governance, Administration, Investment and management	23rd – 27th March	5 days	Mombasa	KEs 74,500
Corporate Governance; Ethics, Risk management for Board Members : Principles, Policies & Best Practices	18th – 22nd May	5 Days	Mombasa	KES 80,500
Leadership, Governance and Board Competence Summit	26 th -30th Oct 2026	5 Days	Diani	KES 100,500
Strategic Management and organizational development in the “Disruption” Age	24 th – 28 th August	5 Days	Mombasa	KES 80,500
Next Gen Directors programme	2 nd –6 th Nov	5 Days	Mombasa/Nairobi	KES 80,500
Governance , leadership and Ethics for public sector	1 st -4 th Dec	4 Days	Mombasa	KES 80,500

SHORT COURSES

TRAINING COURSE	DATE	DAYS	VENUE	FEES
Executive Certificate in Strategic Management and Leadership	21 st – 25 th Sept	5 days	Mombasa	79,000
Executive Certificate in Strategic Management and Leadership	March/May/July/Sept	6 weeks	Virtual	35,000
Masterclass in Pension Governance, Administration, Investment and Management	23rd – 27th March	5 days	Nairobi	KEs 74,500
Strategic Negotiations, Arbitration and Dispute Settlement	26 th - 30 ^t Oct	5 days	Nairobi Mombasa	KEs 75,500
Next-gen Administrative Skills, AI-Driven Report Writing, Communication & Etiquette	27th – 30 th October	4 Days	Naivasha/Machakos	KES 70,500
Strategic Procurement Excellence & PPPS: Navigating Complex and Specialized Projects with Innovation, Risk management, and value creation	17 th – 21 st August	5 days	Diani	KES 75,500
Executive certificate in Retirement Benefits Governance, Laws and regulatory Framework	26th – 30 th October	5 days	Mombasa	KEs 70,500

Proposal writing and Resource mobilization	2 nd - 6 th Nov	5 days	Nairobi	Kes 60,000
Senior Management & Leadership course	May /August/Oct	4 weeks	Virtual	Kes 35,600
Certified Training of Professional Trainers course	April/June/August/ Sept/Nov	3 weeks	Virtual	Kes 35,000
Certified Human Resource Auditor	March/May/July/Sept	12 weeks	Virtual	KES 60,000

TECHNICAL PROGRAMS

TRAINING COURSE	DATE	DAYS	VENUE	FEES
Process Troubleshooting and Problem ; Analyze and Solving	15 th -17 th April 23 rd – 25 th Sept	3 days	Machakos	KES 52,000
Root Cause Failure Analysis	23rd – 27th March	5 days	Nairobi	KES 74,500
Artificial Intelligence (AI) for Operational Excellence & Process Optimisation	26 th - 30 ^t Oct	5 days	Nairobi Machakos	KEs 74,500
Decision Analysis for Operation & Maintenance Professionals	27th – 30 th October	4 Days	Naivasha/Machakos	KES 74,500
Process Plant Troubleshooting & Engineering Problem Solving	17 th – 21 st August	5 days	Naivasha/Nairobi	KES 75,500
Certificate in Advanced Health and Safety Management	26th – 30 th October	5 days	Mombasa	KEs 80,500
Operational Excellence in the Process Industry	2 nd - 6 th Nov	5 days	Nairobi	Kes 80,500
Process Plant Optimisation & Energy Conservation	18th – 22nd May 12 th -16 th Oct	5 days	Nairobi/ Machakos	KES 80,500
AI in Urban Planning and Infrastructure Development: Smart Solutions for Sustainable Cities	25th – 29 th May 16 th -20 th Nov	5 days	Naivasha/Nairobi Machakos	KES 80,500

INTERNATIONAL TRAININGS 1 Week

RAINING COURSE	DATE	DAYS	VENUE	FEES
Strategic Leadership, Governance Risk and oversight For Boards & Committees	23 rd -27 th March 22 nd – 26 th June	5 Days	Mombasa Dubai	KES 90,500 Usd 1950
Employee Benefits and Benchmarking tour	20 th -24 th July	5 days	Hongkong	USD 2950
The ESG & Sustainability reporting alpha Masterclass: from global standards to competitive dominance in pension schemes	18 th -22 nd May	5 days	Arusha	USD 1600
The Ultimate Pension Scheme Governance & Investment Experience: Ensuring Accountability, Risk management Security, AI fundamentals & Operational Excellence in the Public Sector Pension Schemes	26th -30 th Oct	5 days	Kigali/ Zanzibar	USD 1500
The Trustee Leadership and Governance of Pension Schemes in the Modern World of Work	17 th -21 st Aug	5 days	Kampala/ Mauritius	USD 1900
Pension Scheme governance, AI Strategy & Retirement Benefits Investment Training	5 th -9 th Oct	5 days	Capetown	USD 1550
Corporate Governance Demystified; Ethics, Risk management for Pension Scheme Board Members : Principles, Policies & Best Practices	25 th – 31 st October	7 Days	Singapore/ Malaysia	USD 2850
Public Sector Corporate Governance: Navigating the Complexities of Oversight, Risk Management, Technology & Stakeholder Engagement	21 st -25 th Sept 16 th -20 th Nov	5 days	Zanzibar/ Dubai	USD 2,000
ESG investment and Benchmarking Tour	24 th -28 th August	5 days	London	USD 3000
Governance, Leadership and Management of Board Affairs	23 rd -27 th Nov	5 Days	Livingstone	Usd 1500
The Retirement Planning & change management Summit	7 th -11 th Dec	5 Days	Zanzibar	Usd 1500
Global Pension Leadership and Benchmarking Program	18 th – 24 th Oct	5 Days	Philippines	USD 2250
Annual Retirement Readiness & Change management Summit for Senior Executives	24 th -28 th August	5 days	Nairobi	USd 1500
Global Pension Governance and Investment Program	22 nd -28 th Nov	7days	Chile	USD 2700

Modern Pension Fund Value Optimization, Investment Management, Analysis, Risk Management & AI Strategy	7 th -11 th Sept 7 th -11 th Dec	5 days	Zanzibar/ Arusha	USD 1500 USD 1200
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INTERNATIONAL TRAININGS 2 WEEKS

TRAINING COURSE	DATE	DAYS	VENUE	FEES
Records Management- Data Privacy: Protecting the Data in the Connected World	3rd – 14 th Aug 2 nd -13 th Nov	2 weeks	Arusha	USD 1,600
The 21st Century Executive Assistant	16 th – 27 th March 30 TH Nov-11 th Dec	2 weeks	Mombasa	USD 1500
Strategic Planning for Effective Health Systems Management	10 th Aug-21 st August	2 weeks	Mombasa	USD 1500
Data Protection, AI Strategy, Records management policy guidelines and compliance management	5 th -16th Oct	2 wks	Mombasa	180,500
Leadership, Good Governance and Financial Management in the Public Sector	7 th -17 th April	2 weeks	Nairobi	USD 1550
Strategy, Planning and Management	26 th Oct-6 th Nov	2 weeks	Nairobi	USD 1500
Modernizing Human Resource Management	4 th -15 th May	2 weeks	Arusha	USD 1500
Health and Wellbeing for Leaders: Leading a Culture of Wellbeing	5 th -16 th Oct	2 weeks	Nairobi	USD 1600
Advanced Programme on Prevention, Detection and Analysis of Corporate Fraud	7 th -18 th Sept	2 weeks	Mombasa	USD 1500
Designing Human Resource Policies for Productivity Improvement	3rd – 14 th Aug 26th Oct-6th Nov	2 weeks	Arusha Zanzibar	USD 1,600
Leadership, Good Governance and Financial Management in the Public Sector	2 nd - 13 th Nov	2 weeks	Dubai	USD 2800

Business Process Redesign & Re-Engineering: A Systematic Approach to Improve Organizational Performance Training	12 th Oct -23 rd Oct	2 Weeks	Mombasa	KES 180,000
Modern Office dynamics vs New technological trends; Impact of ai on the Performance of Office Administrators	28 th Sept- 9 th Oct	2 weeks	Naivasha	KES 150,000
Super Advanced Excel & Power BI: Excel Data Models, Reports, Dashboards & Analytics with Power Query, Power Pivot, AI & DAX	7 th -18 th Dec	2 weeks	Arusha	USD 1600
Future-Ready Financial Reporting in the Public Sector: Integrating IPSAS, AI Integration & Innovative PFM Reforms	12 th -23 rd Oct	2 weeks	Nairobi	USD 1600
Regulatory Aspects of Occupational Health & Safety Management	21 st Sept- 2 nd Oct	2 Weeks	Nairobi	USD 1500

Selected training focus

- Managing strategic change & Re-Engineering
- Blue Ocean Strategy
- Leadership and supervisory
- Member Education : Personal Financial management and Investment
- Leadership & Corporate governance
- Board Induction, Retreats & Team building
- Strategic planning and management
- Pension and Pre-retirement Training
- Human Resource management & development
- Professional Tour guiding Training
- Soft skills training
- Fleet management strategies- Optimizing operations for corporate drivers
- Senior Management and leadership course
- Mediation and conflict resolution
- Public Finance Management
- Policy formulation and Implementation
- Training of Professional Trainers
- International Public sector accounting standards and reporting
- Project Monitoring evaluation and reporting
- Balanced Score Card Masterclass
- Data Protection ,Fraud and cybersecurity
- Managing Taxation
- Grant proposal writing

- County revenue generation skills course
- Technical programs ;
 - 5 s and work plan organization*
 - Systematic trouble shooting and problem elimination techniques*
 - Pneumatic and hydraulics maintenance*

Consultancy Services

- Boards Governance Audit & Board Evaluation
- Policy preparation and review
- Recruitment and selection
- Human Resource Audit
- Human Resource Outsourcing
- Performance Management tools and advisory
- Development of HR-related Policies and Procedures
- Board of directors Recruitment Services
- Employee and customer satisfaction
- Job Evaluation and Salary surveys
- Strategic Plan Development and Review
- Work Safety Training & Audits/OSHA
- Organizational restructuring

GLOBAL CERTIFICATION PROGRAMS - Cambridge Academy of Professionals and WARD UK

Accreditations /Partners



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Contact

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SOCIAL MEDIA HANDLES



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